



## Federation of Pinvin C of E First School and St Nicholas C of E Middle School

Main Street, Pinvin, Worcestershire WR10 2ER

**Federation Head teacher: Mrs Sandra Jennings**

*Together, we inspire, discover and achieve*

Dear Parents/ Carers

We are pleased to announce that we will be continuing the wrap around club for another year, although we have had to make some changes to enable us to make it viable to run.

We will continue to have both Noah's Ark and Rainbow club together. The club will continue to run in the First School Hall for all pupils attending, so drop off and pick up will be from Pinvin First School main door (there is a separate bell for the wrap around club).

The opening times have slightly changed but will be Monday – Friday from Monday 6<sup>th</sup> September 2021.

Times of sessions will be:

8am to 8.45am and from 3.15 pm (middle school children will be collected at 3.30pm) to 5.30 pm.  
Available at the sessions will be a choice of cereals, toast and juice available in the morning and a light snack in the afternoon.

There will be a change to the staff within the club from September and we are pleased to welcome Miss Holmes as the Wrap Around Club Supervisor and she will be on site at all sessions, should you need to speak to her. To assist Miss Holmes will be Mrs Williams, Miss Sherwood and Miss Hall who will cover the mornings and Mrs Lewis will be in every afternoon.

Attached to this letter is a leaflet with instructions of how to book your child in and the terms and conditions.

With regards to making payments for the club, you can continue to make payments via the childcare vouchers as you have been using for the relevant school your child attends. All other payments can be made via ParentPay. Invoices are generated at the end of each month for the sessions that have been booked. Payment is required 14 days from the date of invoice. We reserve the right to not accept further bookings if payment is not made within our terms of use (full details are available in our terms and conditions).

If you have any further questions, please do not hesitate to contact me.

Yours sincerely,

Sandra Jennings

Federation Headteacher

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The Pinvin Federation of Schools is part of The Diocese of Worcester Multi Academy Trust, which is a charitable company limited by guarantee and registered in England and Wales with registered number 10390487. Its registered office is at The Old Palace, Deansway, Worcester, Worcestershire, WR1 2JE.